

BAY-ARENAC BEHAVIORAL HEALTH POLICIES AND PROCEDURES MANUAL

Chapter:12	Riverhaven Coordinating Agency		
Section: 4	Treatment		
Topic: 8	Jail-Based Services		
Page: 1 of 3	Supersedes Date: Pol: Proc:	Approval Date: Pol: 3-18-10 Proc: 3-18-10	 <i>Board Chairperson Signature</i> <i>Chief Executive Officer Signature</i>
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Policy

It is the policy of Bay-Arenac Behavioral Health (BABH) to provide substance use disorder (SUD) treatment services to those in need, including services for consumers who are incarcerated in the Riverhaven Coordinating Agency (RCA) region, regardless of the consumer's county of residence.

Purpose

This policy and procedure is in place to establish guidelines for RCA providers whose service delivery extends to providing counseling in a jail setting.

Applicability

- All BABH Staff
 Selected BABH Staff, as follows: Claims
 All Contracted Providers: Policy Only Policy and Procedure
 Selected Contracted Providers, as follows: Substance Abuse Staff
 Policy Only Policy and Procedure
 BABH's Affiliates: Policy Only Policy and Procedure
 Other:

Definitions

N/A

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Procedure

The following guidelines should be utilized when providing services to incarcerated consumers:

- Counseling services shall commence within thirty (30) days of the consumer's scheduled release date, and not before.
- Each consumer will have an individual assessment, treatment plan and intake completed (there will be no "group intakes"). These may take place between thirty (30) and forty-five (45) days prior to the consumer's scheduled release date.
- Prior to the provision of services, consumers will make a commitment to continuing in treatment services once their jail sentence is completed.
- All consumers receiving services while incarcerated will have a referral made to and SUD provider in their respective county of residence, with an appointment date and time that is scheduled close to the next business day following their release date.
- The provider of jail-based services will secure a release to both the receiving provider and the consumer's home Coordinating Agency, if not RCA.
- The consumer will be given the specific information regarding his/her scheduled treatment appointment that will follow his/her release.
- All appointment dates and times will be documented in the CareNet system for each consumer in his/her discharge summary.
- The provider of jail-based services will ensure that each consumer that receives any jail-based services will have documentation in CareNet for the services.

RCA reserves the right to deny funding for jail-based services provided if continuing care appointments have not been scheduled.

Attachments

N/A

Related Forms

N/A

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Related Materials

N/A

References/Legal Authority

N/A

Submission Form		
<u>Approving Body/Committee/Supervisor:</u> Joe Sedlock	<u>Author/Reviewer:</u> Darren McAllister	<u>Approval/Review Date:</u> January, 2010
<u>Result:</u> Deletion <input type="checkbox"/> New <input checked="" type="checkbox"/> No Changes <input type="checkbox"/> Replacement <input type="checkbox"/> Revision <input type="checkbox"/>		
<u>List reason for deletion/replacement/revision here. If replacement, list policy to be replaced.</u> 		