

# BAY-ARENAC BEHAVIORAL HEALTH POLICIES AND PROCEDURES MANUAL

<b>Chapter: 12</b>	<b>Riverhaven Coordinating Agency</b>		
<b>Section: 4</b>	<b>Treatment</b>		
<b>Topic: 14</b>	<b>Women's Specialty Criteria</b>		
<b>Page: 1 of 4</b>	<b>Supersedes Date:</b>	<b>Approval Date:</b>	_____ <i>Board Chairperson Signature</i>  _____ <i>Chief Executive Officer Signature</i>
	<b>Pol:</b>	<b>Pol: 7-17-08</b>	
	<b>Proc:</b>	<b>Proc: 7-17-08</b>	
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## Policy

It is the policy of Bay-Arenac Behavioral Health (BABH) that women who qualify for specialty substance use disorder (SUD) services are provided those services by designated providers who are contracted with Riverhaven Coordinating Agency (RCA).

## Purpose

This policy and procedure is developed to delineate women's specialty services, in regards to who is eligible, how to access services and what other services are available to specialty consumers.

## Applicability

- All BABH Staff
- Selected BABH Staff, as follows: CA and Service Access/Intake
- All Contracted Providers:    Policy Only    Policy and Procedure
- Selected Contracted Providers, as follows: Substance Abuse Staff
- Policy Only    Policy and Procedure
- BABH's Affiliates:            Policy Only    Policy and Procedure
- Other:

## Definitions

N/A

## Procedure

What are the Services

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Only treatment providers that have a women's specialty designation by the Michigan Department of Community Health (MDCH) or RCA can provide women's specialty services.

These providers must make available special services such as gender specific SUD treatment and other therapeutic interventions for women that address issues of relationships, sexual and physical abuse, parenting, and childcare. A women's specialty program also needs to meet the following special needs of pregnant women and women with children:

1. Primary medical care for women, including referral to prenatal care if pregnant, and while the women are receiving such services, childcare for their dependent children.
2. Primary pediatric care, including immunizations for their children.
3. Therapeutic interventions for children in custody of women in treatment that may, among other things, address their developmental needs, issues of sexual and physical abuse, and neglect.
4. Sufficient case management and transportation to ensure that women and their dependent children have access to the above mentioned services.

These required additional services may be met directly at the provider or the provider shall make arrangements for direct provision of these services at other locations. The provider is required to have written procedures on how all criteria will be met and must be able to demonstrate implementation.

### Who Qualifies for Services

The following types of consumers qualify for services with any or all of the following issues:

- Pregnant with IV drug use
- Pregnant
- Up to one year Post Partum
- Involvement with Children's Protective Services
- IV drug use

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### Access to Treatment

Consumers must contact the Access Alliance of Michigan (AAM) or any women's specialty provider to access treatment. The process for submitting an authorization request is detailed in the RCA Provider Manual. Consumers with low income or no insurance should be encouraged to contact their county Department of Human Services (DHS) office to apply for benefits, including Medicaid.

### Additional Services Available

Transportation services are available to women's specialty consumers based on the following guidelines:

- Transportation will be reimbursed from the consumer's home/job to the provider and back. Transportation will be reimbursed for a consumer's children to/from childcare while the consumer is in session with the provider.
- Providers will not be reimbursed for consumers who no-show. If a provider intends to provide transportation to a consumer, the provider must contact the consumer in advance to verify that transportation is needed.
- Public transportation must be the first choice for consumers, when accessible. Providers may be reimbursed for bus tokens.
- Mileage information must be documented and distances traversed should be reasonable, based on the circumstances.
- Documentation should include:
  - Consumer name and address
  - Child care address if applicable
  - Number of miles traveled (to/from)
  - Date transportation provided

RCA, as a part of its site visit process, will review/verify trip dates, miles traveled, etc as outlined in the RCA contract.

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### Attachments

N/A

### Related Forms

N/A

### Related Materials

N/A

### References/Legal Authority

Riverhaven Coordinating Agency Provider Manual

<b>Submission Form</b>		
<u>Approving Body/Committee/Supervisor:</u> Joe Sedlock	<u>Author:</u> Darren McAllister	<u>Approval/Review Date:</u> May 1, 2008
<u>Result:</u> Deletion <input type="checkbox"/> New <input checked="" type="checkbox"/> No Changes <input type="checkbox"/> Replacement <input type="checkbox"/> Revision <input type="checkbox"/>		
<u>List reason for deletion/replacement/revision here. If replacement, list policy to be replaced.</u>  		